WHAT IS IT?
A platform developed by the IFRC together with the Global Disaster Preparedness Center, to facilitate the collection and use of VCA reports and Plans of Action from the Red Cross/Red Crescent Movement.

STORING AND ACCESSING
The site allows users to upload, search for and access VCA reports and Plans of Action facilitated by National Societies and other partners worldwide. Serving as a central storage point of VCA reports and a place of reference of primary and secondary information.

CAPACITY BUILDING AND EXPERIENCE SHARING
The site serves National Societies and communities as a platform to collect, share experiences, learn from, and implement the VCA’s Action Plans to reduce risks.

FUTURE USE
It also allows National Societies to have a historic repository of their work to be accessed for monitoring and evaluation purposes; and to inform response, recovery interventions and longer term planning.
A QUICK GUIDE TO UPLOAD YOUR VCA TO THE REPOSITORY

Go to: vcarepository.info and click on the "share" tab

1. Click on “select file” and find the document you want to upload
   Tip: Make sure your document does not confidential information like people’s contact details.

2. Select the type of document
   Is it a VCA, a Plan of Action (POA) or both (VCA/POA)?

3. Select the language of your document

4. Give the document a title
   Tip: It’s good to give it a name that includes the name of the community.

5. Write a short description of the contents in the language of the document and in English if possible
   Tip: It is good to include the issues highlighted by the community and the actions planned to address them.

6. Select the country

7. Add the name of the community

8. Select the year your document was completed

9. Search for the community, or zoom in on the map and use the marker to put it on the map
   Tip: If the search button can’t find the community look for a bigger city close by and then find your community and pinpoint its location with the marker.

10. Finally, click “submit”. It is that easy!

Upload your VCAs now!